



Sub: Amendment – 1 to Purchase/Contract Procedure 2020 (PCP-2020)

1. The existing Paras **1.4, 5.3.4, 5.3.5, 5.4.2, 5.5.2, 6.12, 7.7(b), 8.1, 8.2, 8.3.1, 8.3.2.1, 9.3, 10.1, 10.4, 10.7, 19.2** and **19.7** of the Purchase/Contract Procedure 2020 (PCP-2020) are hereby amended and placed at **Annexure – 1**.
2. A new para **5.1.4** has been included.
3. Further, "**NHA : Next Higher Authority**" has been included in the list of Abbreviations Used at page (iii) of PCP-2020.

This has the approval of Chairman, SAIL and comes into immediate effect.

Updated version of *Purchase/Contract Procedure (PCP-2020)*, amended as above, would be uploaded at Corporate Portal under "CMMG -->GUIDELINES DIRECTIVES --> Purchase Related (Including PCP)" for use by all plants/units.

(Arun K. Padhi)
General Manger (MM)

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ANNEXURE - 1

AMENDMENT TO PURCHASE/ CONTRACT PROCEDURE 2020 (PCP – 2020)

Sl. No.	Para No.	Existing Para	Amended Para
(1)	(2)	(3)	(4)
1	1.4	Deviations to the PCP-2020 should be rare. In exceptional cases, deviation may be permitted for recorded reasons with the specific approval of Chief Executive Officer of the Steel Plant/ Chief Executive of the Unit. The deviation shall be reported to CVO through ACVO of the Plant/ Unit and to Corporate Materials Management Group (CMMG) (For MM Cases) & Corporate Projects (for Projects cases). For Units being headed by Executive Director, the Chief Executive will be respective Functional Director to whom the concerned Unit is reporting to.	Deviations to the PCP-2020 should be rare. In exceptional cases, deviation may be permitted for recorded reasons with the specific approval of Director In-charge of the Plant/ Chief Executive Officer of the Plant/ Chief Executive of the Unit. The deviation shall be reported to CVO through ACVO of the Plant/ Unit and to Corporate Materials Management Group (CMMG) (For MM and Contract Cases) & Corporate Projects (for Projects cases). For Units being headed by Executive Director, the Chief Executive will be respective Functional Director to whom the concerned Unit is reporting to.
2.	5.1.4	New Para	For issuance of tenders, the OMs/ Orders issued by Government of India and any subsequent modifications/ amendments thereto, relating to: (a) Public Procurement (Preference to Make In India) Order 2017 (b) Restrictions imposed on issuance of GTEs and (c) Requirement of registration of bidders with Competent Authority, such as in case of bidders from countries sharing land border with India etc., shall be adhered to and necessary clause (s) shall be included in the Terms & Conditions of Tender Enquiry / RFQ for complying with the provisions thereof.
3.	5.3.4	The selection of firms for LTE shall be done by the MM Dept. / Contract Cell in a judicious manner to ensure that: i) The firms are financially and technically sound; ii) The past performance of the firms with regard to quality and adherence to time schedule should also be considered while recommending a firm for issue of LTE; iii) The supplier / contractor who has successfully made the last supply / executed the last job, needs to be considered for issuance of LTE;	The selection of firms for LTE shall be done by the MM Dept. / Contract Cell in a judicious manner to ensure that: i) The firms are financially and technically sound; ii) The past performance of the firms with regard to quality and adherence to time schedule should also be considered while recommending a firm for issue of LTE; iii) The supplier / contractor who has successfully made the last supply / executed the last job, needs to be considered for issuance of LTE, except in case of any restriction(s) imposed by Government Policy/ Statute/ Guidelines;