

**SAIL REFRACTORY UNIT BOKARO
STEEL AUTHORITY OF INDIA LIMITED**

Annexure-I

**Online option for Perks & Allowance under “Cafeteria Approach”
For FY 2023-24**

	Personnel No.		
	Name of the Employee		
	Designation		
	Department		
	Name of Plant/Unit		
	Place of Posting		

Sl.No.	Code	Perks & Allowances	Maximum % of Basic Pay	% opted
1	22	Meal Coupon/Voucher	Upto 5%	
2	51	Education/Hostel Allowance	Upto 5%	
3	80	Professional Updation Allowance	Upto 2%	
4	120	Professional Self Development Allowance	Upto 4%	
5	10	Conveyance/Transport Allowance	5%	
6	151	Allowance for maintaining Car/Vehicle & Chauffeur	5%	
7	110	Uniform Allowance	Upto 4%	
8	130	Washing Allowance	Upto 2%	
9	32	Attendance for Residential Office	Upto 5%	
10	140	LTC/LLTC	Upto 15%	
11	70	Internet/Communication Allowance	Upto 5%	
12	31	Club Membership Allowance	Upto 5%	
13	180	Special Allowance (Tax on House Perks) In case of any change in the Special allowance, the same may be adjusted in any other heads of perks keeping the total perks as 35%	5% to 10%	

I hereby declare that the above options are exercised by me for Perquisites/Allowances under the “Cafeteria Approach” for the FY 2023-24 and are restricted to 35% of Basic Pay.

Place :

Date :

(Signature of the Employee)