



SAIL Refractory Unit  
Bokaro Steel City  
Vehicle Requisition Slip

1. Name : \_\_\_\_\_
2. Designation : \_\_\_\_\_
3. Type of Vehicle : \_\_\_\_\_
4. Place to be Visited : \_\_\_\_\_
5. Purpose of Visit : \_\_\_\_\_
6. No. of seats required : \_\_\_\_\_
7. Duration for which vehicle is required: \_\_\_\_\_
8. Date on which required : \_\_\_\_\_
9. Place & time where driver is to report : \_\_\_\_\_
10. Whether official of private : \_\_\_\_\_

Counter signature of controlling officer \_\_\_\_\_ Signature of requisitioning officer  
For use in Administration Department

1. Name of driver : Shri Amit Kumar/ Shri Raju Gorai
2. Vehicle No. : JH 09G/5067
3. Date & Time : \_\_\_\_\_
4. Place where to be reported : \_\_\_\_\_

Signature of authorized officer or  
Administration Department

1. Name of driver : Shri Amit Kumar/ Shri Raju Gorai
2. Vehicle No. : JH 09G/5067
3. Date & Time : \_\_\_\_\_
4. Place where to be reported : \_\_\_\_\_

Signature of authorized officer or  
Administration Department